

Leonard Buildings

APPLICATION FOR THE LEONARD BUILDINGS RENTAL HOUSING PROGRAM

516 BURT STREET
SYRACUSE, NEW YORK 13202
315-475-6181

PLEASE KEEP THIS SHEET FOR FUTURE REFERENCE

Thank you for your interest in The Leonard Buildings. Please fill out, sign, and date the attached application and consent forms. Once completed, dated and signed, please return the application to the address above.

If any information or signatures are missing, the application will be returned to you for completion. Your name will not be placed on the Wait List until your application is complete.

Your completed application will be reviewed to determine if you are eligible. In order to be eligible, there are minimum and maximum income limits that must be met. To be eligible for this Rental Housing Program, the fixed rents cannot exceed **40% of your household's monthly income** and your total gross income must be less than:

Family size	1 Person	2 Person	3 Person	4 Person
Very Low Income (50% of median)	\$27,850	\$31,800	\$35,800	\$39,750

If your household is determined to be composition/income eligible, your name will be placed on the Wait List. You will be contacted by mail when your application nears the top of the Wait List. Your household will be screened based on income eligibility, student status, landlord references, housekeeping standards, and criminal history, along with other areas of concern with the program. If you successfully complete the screening process, you will be offered an apartment when one becomes available.

Housing Choice Vouchers (Section 8) are accepted for The Leonard Buildings.

Any changes in address, phone number, family size, income, or student status, must be reported in writing, on a Change Form, to this office or your application may be withdrawn from the Wait List.



516 Burt Street / Syracuse, New York 13202 / PH 315.475.6181 / FAX 315-470-4203 / www.syracusehousing.org

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